



**Southern District of Illinois - Marquette Province  
Exemplification of the Fourth Degree  
Knights of Columbus  
Bishop Griffin Assembly #0201  
September 16, 2017**

Marcellus Tebbe, Master  
10 Shore Drive SW  
Edwardsville, IL 62025

TO: Faithful Navigators and Comptrollers  
Grand Knights and Financial Secretaries

**SUBJECT: FOURTH DEGREE EXEMPLIFICATION IN SPRINGFIELD, IL SEPTEMBER 16, 2017**

As Master of the Southern District of Illinois, I am proud to announce a Fourth Degree Exemplification will be held at the **Northfield Inn Suites and Conference Center in Springfield, IL on September 16, 2017**. Enclosed you will find the information, requirements and schedule of events. Please forward this information to every member of your Council and Assembly and encourage them to recruit new Sir Knights. It is imperative that each Assembly recruits and brings candidates to this Exemplification. It is also important to have Sir Knights attend to support the candidates, and if in possession of regalia, to assist in the ceremony. Hotel reservations can be made through the Northfield Inn Suites and Conference Center at 3280 Northfield Drive, Springfield, IL. Phone # is 217-523-7900. (Indicate you are a Knight of Columbus). Make your reservation as soon as possible. Only through the efforts of each assembly in the District can we grow our membership and make this Exemplification a great success. Let's set a record for Sir Knights joining our ranks and help a Brother Knight complete his journey to the Fourth Degree. ***"NOW IS THE TIME FOR THE FOURTH DEGREE"***.

To make this Exemplification a success, ***we need your help*** to:

1. Sign up new candidates for the Exemplification and insure the purple Form 4 is printed, legible and complete, with membership number, council number, and Financial Secretary's signature.
2. Order your banquet tickets as a group and identify who will pick up the tickets.
3. Identify candidates you wish to sit with, in or near your group.
4. Insure you and any Past Faithful Navigators bring their White Capes and act as guards for the Exemplification. Commanders are encouraged to attend and bring their Purple regalia. All Fourth Degree members with regalia are asked to bring their regalia and can attend the Exemplification in regalia.
5. Book your room so you can fully appreciate the best hospitality available.
6. Purchase an "ad" or "sponsor ad" in the souvenir booklet.
7. Dress for the Exemplification is black tuxedo with black bow tie, a white formal pleated shirt with a "standard" lay down collar that hides the band of the tie, and black socks and black footwear. Social Baldric is required for Sir Knights not wearing regalia.

The success of this Exemplification is yours through your support. I would like to thank everyone in advance and let's make this a huge success.

Fraternally Yours,

**Marcellus Tebbe**  
Master, Southern District of Illinois



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**Candidate Eligibility**

A candidate for the Fourth Degree must be at least 18 years old, a 3<sup>rd</sup> Degree member in good standing with his council and a practicing Catholic in union with the Holy See. **A current signed Third Degree Membership Card will be required at Registration.**

**Required Dress**

The Exemplification into the Fourth Degree is a formal event. All current Sir Knights and candidates shall wear a black tuxedo with black bow tie, a white formal pleated shirt with a "standard" lay down collar that hides the band of the tie, black socks and black footwear. Servicemen may wear their formal or semiformal uniform. Clergy may dress in their appropriate attire. Ladies should wear appropriate formalwear for the Mass and Banquet. Ladies may wear casual dress for the Ladies Luncheon.

**Costs**

Exemplification fee is \$70.00 per candidate or \$50.00 for Priests and Religious Brothers. Each candidate will receive a social baldric, 4<sup>th</sup> Degree lapel pin and one banquet ticket. Candidates are encouraged to bring their wives and/or guests. Additional banquet tickets must be purchased separately on the Ticket Order Form. Make all candidate Exemplification checks payable to Marcellus Tebbe, Master, and please be sure to include a signed **Form 4** (rev. date of 12/14, purple form) and send to **Gerry Mattix-Wand, District Secretary**, at the address noted below. Please send all candidate applications as soon as possible.

**Deadlines**

Candidate applications and money must be received no later than Friday, September 10, 2017. Candidate's application and money is to be sent directly to the **District Secretary, Gerry Mattix-Wand**, at the address listed below.

If you are wishing to place an ad in the souvenir booklet, please use the attached form and send all ads to Gary Schmidt at the address listed below no later than September 7, 2017. Please be considerate of this date as it takes time to design, print and assemble the booklets.

**For more information contact:**

**Master of the Fourth Degree**

Marcellus Tebbe  
10 Shore Drive SW  
Edwardsville, IL 62025  
mtebbe6020@gmail.com  
618-407-0232

**District Secretary**

Gerry Mattix-Wand  
503 Vermont Street  
Bethalto, IL 62010  
gmwand@eawr.org  
618-377-3414

**Exemplification Contact**

Gary Schmidt  
5249 Primrose Lane  
Riverton, IL 62561  
[pswgl0809@yahoo.com](mailto:pswgl0809@yahoo.com)  
217-971-6624



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**BANQUET AND LADIES LUNCHEON TICKET ORDER FORM**

Please send by Thursday, September 7, 2017 in order to have a good count for the meals.

Name \_\_\_\_\_ Assembly Name \_\_\_\_\_ Number \_\_\_\_\_

Street Address, City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Tickets will be picked up by (name). \_\_\_\_\_

IF YOU WILL BE DINING WITH A CANDIDATE, PLEASE PROVIDE HIS NAME BUT DO NOT INCLUDE THE CANDIDATE IN THE NUMBER OF TICKETS ON THIS ORDER FORM. THE CANDIDATE'S TICKET IS INCLUDED WITH HIS REGISTRATION.

Candidate's Name \_\_\_\_\_ Wife's Name \_\_\_\_\_

**Candidate's Lunch**

6 Inch Sub with Roast Beef, Turkey & Ham  
Lettuce, Cheese, Condiments, Potato Chips, Cookie  
Water

**Ladies Luncheon**

Swiss Cheese, Turkey & Bacon on Ciabatta Bread  
Tomato Basil Soup  
Pasta Vinaigrette Salad  
Jumbo Cookie or Frosted Brownie  
Iced Tea and Coffee

**Banquet**

Chicken Almondine \_\_\_\_\_ OR  
New Red Potatoes with Butter & Parsley  
California Vegetable Mix  
Salad, Rolls/Butter  
Assorted Cakes and Apple Cobbler  
Iced Tea and Coffee

Sliced Roast Sirloin of Beef \_\_\_\_\_  
same menu

Candidate's Lunch \$16.00 \_\_\_\_\_ = \$ \_\_\_\_\_

Ladies Luncheon – No. of Tickets X \$17.00 \_\_\_\_\_ = \$ \_\_\_\_\_

Banquet – No. of Tickets X \$35.00 (Do not include Candidate) = \$ \_\_\_\_\_ (indicate choice of entrée)

Total Amount \$ \_\_\_\_\_

Ladies may dress casual for Luncheon ONLY. Appropriate dress is required for the Mass and Banquet. Please note any special dietary needs for either Ladies Luncheon or Banquet: \_\_\_\_\_

Completed meal forms and checks for Ladies Luncheon and Banquet are made payable to Bishop Griffin Assembly #0201 and sent by September 7, 2017 to:

Dale Smith  
1124 Latigo Lane  
Springfield, IL 62712-6836  
217-652-4532 (cell)

You may order tickets as a group. Please provide the name of the person who will be picking up the tickets in the space provided above.

Please list the individual names below and on the back of this form and note any candidates in your group.



**Southern District of Illinois - Marquette Province  
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On September 16, 2017, the Southern District of Illinois - Marquette Province will host an Exemplification of the Fourth Degree at the Northfield Inn Suites and Conference Center, 3280 Northfield Drive, Springfield, IL hosted by the Bishop Griffin Assembly #0201. We are asking each Assembly, Council and Brother/Sir Knight to consider sponsoring an advertisement in the Exemplification Souvenir Booklet. This is a great way to show your support for the newly inducted candidates. Each Assembly should honor their Faithful Friar and their Faithful Navigator and his Lady with sponsor ads. Businesses are invited to place their business or corporate advertising in the booklet. We will be happy to design your ad for you if you provide all of the information needed. Business cards work well for scanning or gathering information.

**ORDER DEADLINE FOR SUBMITTING ITEMS FOR THE BOOKLET IS SEPTEMBER 7, 2017**

\_\_\_\_\_ FULL PAGE 5 ½ X 8 ½ \$100.00

\_\_\_\_\_ ONE HALF PAGE \$60.00

\_\_\_\_\_ QUARTER PAGE \$30.00

\_\_\_\_\_ SPONSOR/PATRON AD \$10.00

\_\_\_\_\_ I am emailing my ad in pdf format.

\_\_\_\_\_ Please design an ad for me.

Print ad information on the back of this form or include typed copy. Please do not fold your ad as this will show up when ad is scanned.

Sponsor/Patron Ad or Special Message \_\_\_\_\_

We would like to have a contact for the ad:

Name \_\_\_\_\_

Assembly # \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

Mail completed form, ad copy or information and payment to:

Gary Schmidt  
5249 Primrose Lane  
Riverton, IL 62561  
217-971-6624  
pswgl0809@yahoo.com

**Make checks payable to Bishop Griffin Assembly #0201**



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ADVERTISING CONTRACT – Please Type or Print:

Business Name \_\_\_\_\_

or Assembly Name and No. \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone: Fax: E-Mail \_\_\_\_\_

Amount paid: Amount Received: by Assembly \_\_\_\_\_

PRINTED NAME OF AUTHORIZED SIGNER

AUTHORIZED SIGNATURE

Mail completed ad form and payment to:

Bishop Griffin Assembly #0201  
c/o Gary Schmidt  
5249 Primrose Lane  
Riverton, IL 62561  
217-971-6624  
pswgl0809@yahoo.com

**ALL ADS AND PAYMENTS MUST BE RECEIVED BY SEPTEMBER 7, 2017 TO BE INCLUDED IN THE SOUVENIR PROGRAM BOOK – NO EXCEPTIONS.**



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**EXEMPLIFICATION SCHEDULE**

Friday, September 15, 2017  
7:00 – 10:00 PM

Hospitality at Hotel

Saturday, September 16, 2017  
9:30 AM – 11:30 AM

Exemplification Registration/Ladies Social Gathering

(Banquet & Ladies Luncheon ticket pick-up in the lobby.  
Candidate preparation in specified meeting room.  
Gathering for ladies in specified meeting room.)

11:30 AM

Ladies Luncheon and Program

11:30 AM

Candidate's Lunch

12:00 PM

Lineup and Group Photo

12:30 PM

Exemplification Ceremony

4:30 PM

Mass with Honor Guard at St. Aloysius Church  
2000 E. Sangamon Avenue, Springfield, IL

5:45 – 6:20 PM

Cocktails and Social Hour (A cash bar will be available.)

6:30 PM

Formal Banquet

Sunday, September 17, 2017  
9:00 AM

Master's Meeting